



**ROCKLIN ACADEMY**  
FAMILY OF SCHOOLS

**Board Meeting Minutes**  
**Meeting Held at 6550 Lonetree Blvd (tour) and**  
**660 Menlo Drive (meeting – 7:15)**  
**6:30 p.m., July 21, 2014**

**Voting Members:** Chairman Doug Johnson, Rick Miller, Adam Schwarz and Pat Teilh

**Voting Members Absent:** None

**Visitors:** Kim Dvorak, Donna Jenkins and David Schakyaer

**Staff Present:** Phil Spears, Miken Dayton, Ace Ensign and Jillayne Antoon

**Call to Order:** The meeting was called to order at 6:30 p.m. at the Rocklin Academy Gateway building. The Board of Directors toured the facility.

**III. Hearing of Visitors/Board Member Comments**

Gateway Principal, Jillayne Antoon informed the Board that Certified Executive Chef Philippe Caillot will be joining the Gateway staff. He will be accommodating Western Sierra as well, bringing fresh, home-cooked food to the students.

Pat Teilh congratulated WSCA on their six year, one day visit. This is an excellent accomplishment.

Doug Johnson commented that the Gateway site was looking great.

**IV. Consent Agenda**

- a. Enrollment: Rocklin Academy Turnstone, Rocklin Academy Meyers, Rocklin Academy Gateway and Western Sierra Collegiate Academy
- b. Minutes of June 23, 2014
- c. June Expenditures
- d. June Check Register
- e. Authorization to Pay
- f. Donation Acceptance
- g. Field Trip Approval – Western Sierra College Tour

The consent agenda was passed. Teilh/Miller (4-0)

## **V. Administrative Reports**

Phil Spears reported that Ace Ensign completed the PENSEC report for the new school which informs the CDE that we will be opening a new campus with 828 students. Based on this report, an early percentage of the apportionment income is anticipated.

## **VI. Information/Action Items**

### **(a) Teacher Advisors to the Board**

Superintendent Spears, working with the principals, presented a plan in which teachers will have an opportunity to serve as leaders in the organization. Having a teacher from each campus will increase the open positions of Teacher Advisor to the Board to four.

### **(b) MOU with Rocklin Unified School District**

Superintendent Spears complimented RUSD and their administrative staff in preparing the most recent MOUs. There were a couple of changes to the LCFF funding that relate to sharing the cost for providing internet service to the schools and also an additional charge for an extended day kindergarten classroom. The Board approved the MOUs upon his recommendation. Miller/Schwarz (4-0)

### **(c) Education for Homeless Policy**

Part of the Consolidated Application requires that the organization provide a policy regarding homeless students. This policy was presented by Ace Ensign who is currently organizing and numbering all policies for the Rocklin Academy Family of Schools. The Board passed the Education for Homeless Policy. Teilh/Schwarz (4-0)

### **(d) Selection of New Board Member**

Six applicants have applied for the open board member position. Discussion followed on what qualities the board is in need of, i.e., skill sets, gender balance etc. A recommendation will be brought to the next meeting.

### **(e) Report on Parent School Partnership Development**

The PSP Board of Directors has met three times, and are looking forward to the transition of a single organization. They have selected software to track and monitor the program. Ace Ensign and Phil Spears are developing the policy and procedures around the finances. An online information section will be available on the website tracking fundraising goals, bills paid, etc. A video will be shown at each campus on Back to School Night that introduces the new Annual Giving Campaign.

Kim Dvorak commented that the parents who used to use the smaller fundraisers as credit for their volunteer hours, can still volunteer, but the programs will be cultural events, rather than fundraisers

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**(f) August Staff Development Plan**

Jillayne Antoon presented a staff development plan. The needs were assessed from each school site, prioritized and narrowed down to focus on those items that needed to be accomplished before school starts. The items identified were Collaborative Inquiry, Core Knowledge, Illuminate Data and Assessment, iPad Training and Math (Engage New York). She also clarified to the Board that Common Core training is embedded into these areas.

**(g) Rocklin Academy Parent/Student Handbook**

The Parent/Student Handbook was approved. iPad language will be added in August.  
Johnson/Miller (4-0)

**The meeting was adjourned at 8:11 p.m.**

**Respectfully submitted,  
Nicole Alldredge**